

Bullsbrook Residents and Ratepayers Association Inc

Annual General Meeting
Monday 22 September 2014
7.00pm
Pickett Park Hall Bullsbrook

Draft Minutes

1. **Open:** 7pm
2. **Apologies:** Jenni Brodie, Frank Alban, Jocasta Sibbel, Owen Henderson, Kate Goh, Bernadette Jones, Anne Melville.
3. **Present:** Glynn Davies (C), Anne Sibbel (Sec), Anne Janes, Richard Janes, Molly Haworth, Linton Pike (guest speaker), Val Pate, Sandy Pate, Maureen Rose, Kathy Crofts, Frank Sibbel, Judith Beer, Michelle Mackenzie, Cr Bailey, Humphrey Park, Annique Gray, Lisa Kay, Paul Noone, Wendy Noone, Simon Tiedtke, Tina Tiedtke, Angela Dunstan, Kaye Doolan, Corri Hofman, Abby Durack, Wendy Claxon.
4. **Guest Speaker:** Mr Linton Pike, Community and Stakeholder Manager, Perth to Darwin Highway, Northlink Project. Linton provided an update of the project and answered members' questions. Members raised the following issues:
 - The safety and suitability of providing only a single lane north of Ellenbrook at the first stage of construction as the greatest single shared concern;
 - The mechanisms to be used to get freight traffic onto PDNH and out of Bullsbrook town centre;
 - Potential for future pressures for interchanges at Maralla and/or Warbrook Roads as an undesirable outcome;
 - Changing freight value chain and logistical patterns with increased number of smaller vehicles servicing road train assembly areas and depots with increased traffic volumes;
 - Forecast traffic volumes seem potentially low based upon current experience;
 - The provision of suitable links further to the east to service the wheatbelt area
 - The need for upgrades to local roads to provide suitable east west connectivity in light of the resultant reverence.

5. Minutes of 2013 AGM

Accepted on the motion of Humphery Park, seconded Anne Janes. Carried

6. Annual Financial Report – attached at end of minutes

BRRA financial records were audited at no cost by Jo Manning of Rockside Bookkeeping, Bullsbrook and were found to be a fair representation of BRRA's financial position.

Accepted on the motion of Frank Sibbel, seconded Val Pate. Carried

7. President's Report

Glynn thanked the BRRA committee and members for their work for our community during the year. Glynn then reviewed BRRA's activities since the previous AGM.

8. Election of Office Bearers

Cr Bailey thanked BRRRA members for their work over last year. He commented on the importance of community groups such as BRRRA particularly as local roles are going to change significantly over next few years.

All positions were declared vacant and Cr Bailey conducted the election of President.

a. President

Glynn Davies – nominated Anne Janes, seconded Jim Plummer. Elected unopposed.

Glynn Davies resumed the Chair

b. Vice President

Anne Janes – nominated by Noelene Sharman, seconded Humphrey Park. Elected unopposed.

c. Secretary

Anne Sibbel – nominated by Kathy Crofts, seconded Sandy Pate. Elected unopposed.

d. Treasurer

Anne Melville – nominated by Val Pate, seconded by Maureen Rose. Elected unopposed.

e. Committee (minimum 4)

Richard Janes – nominated by Anne Sibbel, seconded by Noelene Sharman. Elected.

Jocasta Sibbel – nominated by Anne Janes, seconded by Anne Sibbel. Elected.

Val Pate – nominated by Anne Janes, seconded by Sandy Pate. Elected.

Noelene Sharman – nominated by Anne Janes, seconded by Maureen Rose. Elected.

Michelle Mackenzie – nominated by Anne Janes, seconded by Anne Sibbel. Elected.

9. **General Business**

a. Annual membership fees – The meeting agreed to leave the annual fees at \$10 plus gst (\$11).

b. Monthly Meeting Venue – The meeting agreed to hold BRRRA monthly meetings at Pickett Park Hall. Secretary to book the Hall.

c. Richard Janes reported from a meeting with Christian Porter about mobile communications. Christian seemed confident that funding should be available for improvements to our area from the \$100million. We should find out in 9 or 10 weeks.

d. Anne Janes informed meeting that a number of local youth are interested in becoming involved in BRRRA. Meeting endorsed suggestion. Committee to investigate membership options for youth and will report to October meeting.

e. Forthcoming BRRRA community events:

High Tea in the Hall – 16 November, fundraiser for the Museum

Bullsbrook Carols by Candlelight – 7 December at Bullsbrook College.

10. **Close:** 8.49

BULLSBROOK RESIDENTS & RATEPAYERS, INC
FINANCIAL STATEMENTS FOR 18 MONTHS TO 30 JUNE 2014

INCOME STATEMENT

	Notes	18 Months to	Year ending
		30 June 2014	31 Dec 2012
INCOME			
Subscriptions		630	518
Events - Income		3,080	1,616
Grants-City of Swan		5,597	2,000
Donations		1,200	-
Interest received		109	-
Funds ex Chamber of Commerce		10,412	-
Funds ex Historical Assocn		-	6,000
Total Income		21,027	10,134
EXPENSES			
Purchases		-	1,116
Events - Costs		6,651	3,033
Historical projects		1,000	-
Museum project		1,819	-
Insurance		395	-
Hire Premises		160	394
Admin & advertising expenses		972	120
Total Expenses		10,996	4,663
SURPLUS		10,031	5,471

STATEMENT OF FINANCIAL POSITION

	30 June 2014	31 Dec 2012
ASSETS		
Bank	5,091	8,813
Term deposits	14,285	-
GST paid/received (net)	66	710
Total Assets	19,442	9,523
LIABILITIES		
Interest on term deposits	285	397
Total Liabilities	285	397
NET ASSETS	19,157	9,126
MEMBERS SURPLUS		
Plus Current Year surplus	10,031	5,471
MEMBERS SURPLUS	19,157	9,126

*Note: Change of financial year from 31 December to 30 June
Accounts for 18 months in 2014*

BULLSBROOK RESIDENT AND RATEPAYERS ASSOCIATION INC

Summary of Events held January 2013 to June 2014

			\$
	Grants from City of Swan		5,597
	Sales and takings at events		3,080
		Total Income	<u>8,677</u>
	Less: Total expenses		(6,651)
	Less: Costs due Disco June		(225)
		Total surplus from Events	<u><u>1,801</u></u>
Comprising:			
April 2013	Movie Night		
	Grant from City of Swan	2,000	
	Sales	718	
	Less: Hire outdoor cinema etc	(1,818)	
	Expenses	(432)	
		<i>Surplus</i>	<u>468</u>
November	Blue Light Disco		
	Grant from City of Swan	394	
	Less: Expenses survey etc	(174)	
		<i>Surplus</i>	<u>220</u>
December	Carols by Candlelight		
	Sales candles and drinks & raffle	758	
	Less: Costs candles/drinks	(250)	
	Less: Cost quilt raffled	(47)	
		<i>Surplus</i>	<u>461</u>
January 2014	Bunnings Sausage Sizzle		
	Sales	1,130	
	Western Power claim + sales	310	
	Less: Expenses	(858)	
		<i>Surplus (available for next disco)</i>	<u>582</u>
March	Swap Meet - Raffle		
	Sales tickets	164	
	<i>(Raffle prizes donated)</i>		
June	Blue Light Disco		
	Grant from City of Swan	2,978	
	Grant from City of Swan	225	
	Less: Costs PCYC	(2,571)	
	Less: Costs various	(725)	
		<i>Deficit</i>	<u>(93)</u>

**BULLSBROOK RESIDENT AND RATEPAYERS ASSOCIATION INC
CASH FLOW STATEMENT FOR MEETING 22 SEPTEMBER 2014**

	September \$	Year to date \$
Opening Cash balance 1 July 2014		5,090
Cash Receipts		
Membership subscriptions	176	187
Total Cash Receipts	<u>176</u>	<u>187</u>
	Sub-total	5,277
Cash Payments		
City of Swan - Applcn Permit for seatainer @ Hall		132
City of Swan - Hire W Bullsbrook Hall		72
True Blue Containers - Seatainer		2,734
KJ Love - Bus for Blue light disco	225	225
City of Swan - Insurance	423	423
Total Cash payments	<u>648</u>	<u>3,586</u>
Cash balance at 19 September 2014		1,691
<i>Opening and Closing cash balance = Bank account balances</i>		
Funds on hand at 19 September 2014		
Cash at bank		1,691
Term deposit at 3.20% maturing 30 October		6,336
Term deposit at 3.15% maturing 23 September		8,044
		<u>16,071</u>
Comprising:		
Funds from Historical Association		3,822
Funds from Chamber of Commerce		5,542
BRRRA funds		6,707
	Total funds:	<u>16,071</u>
<i>Interest on term deposits included in BRRRA funds</i>		

Rockside

BOOKKEEPING

21st September 2014

Anne Melville
Treasurer
Bullsbrook Residents & Ratepayers Association
P O Box 513
Bullsbrook WA 6084

Dear Anne,

**Re: Bullsbrook Residents and Ratepayers Association
External Informal Audit – (18 months) Year Ending 30th June 2014**

I have informally audited the accompanying statement of financial position of Bullsbrook Residents and Ratepayers Association as of June 30, 2014, and the related statements of activities and change in net assets, expenses, and cash flows for the year then ended. These financial statements are the responsibility of Bullsbrook Residents and Ratepayers Association management. Our responsibility is to express an opinion on these financial statements based on my informal audit.

We conducted our audit using the booklet "Internal controls for not-for-profit organisations" by CPA Australia.

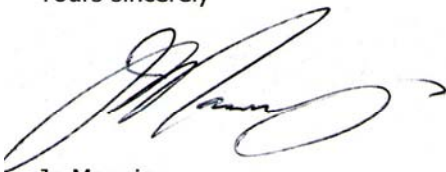
I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Bullsbrook Residents and Ratepayers Association as of June 30, 2014.

Thank you for the opportunity again to informally audit your accounts. As I am not a qualified Auditor, they are audited to the level of my competency which is a Certificate IV Financial Services (Bookkeeping).

Once again, I have not charged a fee for my services in support of your efforts for Bullsbrook.

Yours sincerely



Jo Manning
Certificate IV Financial Services (Bookkeeping)
Certificate IV Workplace Training & Assessment



BULLSBROOK
RESIDENTS AND RATEPAYERS
ASSOCIATION INC

Connecting Supporting Empowering our Community.