



# Bullsbrook Country Fair

Sunday April 5, 2020

10am – 3pm

Great Northern Highway, Bullsbrook

PO Box 513 Bullsbrook WA 6084

countryfair2020@gmail.com

- **Stall fees :** Community/Not for Profit Groups – Free | Home based businesses - \$40+gst
- Commercial Businesses - \$100+gst – Food Vans - \$120 +gst – Coffee, Icecream & Fairy Floss Vans - \$70+gst
- One stall is a 3m x 3m space – More than one space can be requested.
- No generators unless by special arrangement with the Bullsbrook Country Fair Committee.
- Locally produced and made goods and items preferred.
- Applications for all stalls must be received by 28 February 2020.
- Applications can be emailed or posted to the above addresses.

Community Group/Business Name:
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Contact Details:		
Name:		
Address:		
Contact Phone Number	Home:	Mobile:
Email address:		

Website:
Facebook:



**Brief Description of your Business & Products: Food Vendors please supply a sample menu.**

Do you have Public Liability Insurance?

YES

NO

**It is the stallholder's responsibility to ensure they have appropriate Public Liability Insurance. Please refer to Terms and Conditions. Please provide a copy of your certificate of currency of your Public Liability Insurance covering the date of the Bullsbrook Country Fair when you return your application.**

**If you do not hold a policy of Public Liability Insurance, then cover can be arranged (for an additional cost to the stallholder) for the day of the Bullsbrook Country Fair. Please contact us for further details.**

**PERMITS & LICENCES**

Do you intend to sell food &/or drinks at the market?

YES

NO

Do you have the appropriate Permits and/or Licences from relevant authorities.

YES

NO

**It is the stallholder's responsibility to obtain the appropriate Permits and/or Licences from relevant authorities. Please refer to Terms and Conditions.**

**POWER**

There is no mains power available at this event.

Generators only by special arrangement with Bullsbrook Country Fair Committee

I agree to the Bullsbrook Country Fair Terms and Conditions.

YES

NO

I have included a copy of my Public Liability Insurance with my application.

YES

Signed:

Name and Date:



# Bullsbrook Country Fair 2020

## Terms and Conditions

### Applications

- Successful applicants have 7 days to make payment of stall fees, including Public Liability Insurance costs where applicable, upon notification of acceptance of the application. There is no obligation for Bullsbrook Country Fair Committee to remind successful stallholders if payment hasn't been made in the allocated time. Failure to make payment or alternate arrangements may result in loss of stall allocation.
- Notification of non-attendance is required. No refunds will be made for cancellations.
- Stall holder preference will be given to local businesses but is not limited to such.
- In the event that there are several businesses similar in nature, preference will be given to local businesses.
- Stallholders must give the Bullsbrook Country Fair Committee permission to use their image, business name and website text for promotional purposes.
- Stall allocation will be at the discretion of the Bullsbrook Country Fair Committee. Stallholders will be emailed with further details regarding set up & pack up at least one week prior to the Fair date.
- Acceptance of stallholders is at the discretion of the Bullsbrook Country Fair Committee. We reserve the right to reject applications and not enter into correspondence or otherwise further explain the reasons for decision-making.
- Applications for stalls must be received by **28 February, 2020**.

### Stalls

- All stalls are a standard 3m x 3m. More than one stall space may be requested.
- All stallholders must supply their own tables, chairs and Gazebos. Gazebos must be secured firmly by being pegged or weighed down, ensuring the gazebo is appropriately weighted down for the weather conditions on the day. To assist with dust suppression, it is suggested that the stallholders provide groundsheets for their stall.
- Product security is the responsibility of the stallholder.
- Competitions and/or raffles cannot be run without written approval of the Bullsbrook Country Fair Committee.
- Stallholders must confine their displays and signs within the boundaries of their stall site. Designated walkways must be kept clear at all times.
- Any damages to the venue due to negligence of the stallholder will result in costs being invoiced and paid by the stallholder.
- All electrical equipment must be tagged and comply with current Occupational Health and Safety regulations.

### Licences, Permits & Insurance

- Stallholders selling food and/or drinks must have acquired appropriate licences and permits prior to trading and provide a copy to Bullsbrook Country Fair Committee.
- All stallholders must provide their own public liability insurance to the minimum amount of \$10 million. Please provide a copy of your certificate of currency of your Public Liability Insurance covering the date of the Bullsbrook Country Fair with your application. If you do not hold a policy of Public Liability Insurance, then cover can be arranged (for an additional cost to the stallholder) for the day of the Bullsbrook Country Fair. Please contact us for further details.
- It is the stallholder's responsibility to ensure that they have suitable product liability insurance if applicable and that all products on offer meet relevant safety standards.



- All documentation of appropriate insurances, licences and permits must be forwarded to the Bullsbrook Country Fair Committee by no later than 28 February, 2020. Failure to do so may result in forfeit of your stall. No refunds will be issued.
- It is the stallholder's responsibility to ensure that they have suitable product liability insurance if applicable and that all products on offer meet relevant safety standards and labelling requirements.

### Set up & Pack away

- Stalls must be ready to trade 15 minutes before the commencement of the event. Your arrival and set up time will be confirmed in the acceptance letter.
- All vehicles **must** vacate the loading area/stallholder area by 9.30am and will not be permitted back on the fair ground prior to 3pm.
- It is the stallholder's responsibility to ensure their vehicles are parked in the allocated parking area.
- Stallholders are not to commence packing up until the advertised end of the market at 3:00pm.
- Stallholders must vacate the premises by 5:00pm.
- Stallholders are responsible for leaving their stall site and surrounds clean and tidy. Please dispose of rubbish in the allocated rubbish bins or take your rubbish with you at the conclusion of the market.

### General

- The Bullsbrook Country Fair Committee takes no responsibility for weather conditions. Please come prepared for all weather conditions.
- The Bullsbrook Country Fair Committee reserves the right to cancel the event up to 24 hours prior to the commencement of the event. Event cancellation may be on the grounds of safety including severe weather.
- In the event of the market being cancelled by the Bullsbrook Country Fair Committee, stall holders will be contacted via Email and stallholders are entitled to a refund of their stall fee. If a stallholder has paid for daily Public Liability Insurance, then the insurance premium is non-refundable in the event of a cancellation.
- To the extent permitted by law, the Bullsbrook Country Fair Committee will not be liable to the stallholder, its employees or agents for any loss or damage suffered by the stallholder as a result of the stall holders participation in the Bullsbrook Country Fair 2020. The stallholder agrees to indemnify and keep indemnified the Bullsbrook Country Fair Committee against all claims, demands, proceedings, damages, judgments, costs, losses or expenses of any nature whatsoever which any customer of the stall holder at the Bullsbrook Country Fair 2020 may suffer or incur arising out of or in connection with the stallholders participation in the Bullsbrook Country Fair 2020.
- This is a smoke free event.





## Bullsbrook Country Fair 2020

### Stallholders Competition

To add to the fun of the Fair we encourage all stallholders to decorate their stalls following a country theme. As an incentive we're holding a scarecrow making competition for stallholders and encourage you to participate. There will be cash prizes. Scarecrows can be of any size, must be **constructed from recycled materials** and should be on **display at your stall**. There is no fee to enter this competition and entry will be on the day. Here are a few ideas to start the creative juices flowing. We had wonderful entries at the 2018 and 2019 Fairs and look forward to those in 2020.



Find us on Facebook, Instagram and at [www.bullsbrook.org.au](http://www.bullsbrook.org.au)